

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, MAY 7, 2026
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes, Director of Management & Operations, Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

- 1.6 Proclamation – Corrections Employees Week, Brad Shoemaker, Warden –
Comments Attached

Commissioner Metzger thanked Chris Ebner, Deputy Director of Treatment for his years of service as he gets ready to retire, as well as Tim Mahoney the former director. He thanked all the employees at the prison and Pre-Release center for their service acknowledging what a challenging field of work it is. Commissioner Metzger likened the operation of the prison to that of running a small city.

Commissioner Mussina acknowledged that running a 24-hour operation has additional challenges. Being part of the union negotiations raised his appreciation for all that the staff does on a daily basis.

Commissioner Sortman acknowledged that these are some of the hardest jobs in the County. He commented on the statistics presented in the Proclamation noting that the lower numbers are a testament to the jobs the employees are doing to deter crime and teach the incarcerated a better way of life. He thanked the entire security system for what they do to make Lycoming County safe. Commissioner Sortman acknowledged some of the challenges and stresses that come with the job.

- 1.7 Proclamation – Mental Health Awareness Month, Tim Maloney, NAMI of North Central, PA – Comments Attached

Commissioner Metzger pointed out that mental health illnesses touch all of our lives and shared a personal story of losing a friend to suicide. He emphasized the need to ask questions, be a good listener and understand that many hide their struggles. He pointed out that suicide is final and inflicts pain on those left behind. Often people don't realize how much they are loved and needed. He thanked Mr. Mahoney for all that the organization and volunteers do, noting that mental health is a critical issue. Commissioner Metzger added that it is important to educate our youth about the effects of bullying and the need to take a stand against it.

Commissioner Sortman thanked them for all the work they do. Commissioner Sortman commented on the connection between mental health issues, prison population and the homeless. He acknowledged some of the difficulties treating mental health issues when people don't understand they have a mental health issue and/or refuse help. Commissioner Sortman recognized that the issue of mental health is ongoing but hopes the numbers will continue to decrease.

Commissioner Mussina asked how much of the depression and anxiety in the 10 to 14-year-old population is inflicted by society and not genetics. He also asked about the correlation of suicide numbers by how many people are struggling due to the way society has treated them and how many have been caused by the struggle of society.

Mr. Mahoney then talked about the resources out there and the programs that are addressing these issues. He talked about the need to be kind and all the opportunities there are to be kind.

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 5/13/26 to be paid on 5/6/26 in the amount of \$917,969.80.**

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Shannon Barnes- 12/24 through 12/25 Right to Know County Cost as outlined in Attachment (B).**

Director Barnes - In keeping with the vision for the county to be as transparent as possible, this is one item that in the day-to-day operations that came to my attention.

Right to Knows keep the county busy, and I am not sure the public knows exactly how much time is dedicated to this process, and certainly not the cost associated with the process. This is one expense that may not be a line item in the budget as it cannot always be quantified, but it certainly impacts the costs to the county.

What is in the agenda attachment is simply the solicitor cost of one part of the process. The costs within the attachment are the fees which are charged for the review, the legal analysis, preparing a response and filing of the RTK's appeals. This does not reflect the countless hours of staff that go into this process.

Most of the time, the Right to Knows are submitted electronically, but there are a lot of times when they are not. If a submission is received in written form, the Right to Know Officer has to enter them into our system. That means every single thing that is written on

the submission has to be manually typed into our electronic system. This can take some time when there are multiple pages of information to enter.

Once entered, then the Right to Know is forwarded to the department to which the information is being requested. Then the department starts collecting the data or information requested. Depending on what is requested, it can encompass pulling electronic information, or manually searching for records within archives that are stored in our record retention department. This as you can guess takes lots of time. None of those hours are itemized as part of the day-to-day employee duties.

The only other thing that I will note on this topic is that the invoices from the solicitor regarding the Right to Knows are not subject to a Right to Know as the invoices may contain confidential or sensitive information.

Commissioner Sortman commented on the costs of the Right to Know Requests and suggested that people ask for the information before filing a Right to Know request by either calling, stopping in or sending their request online.

Commissioner Mussina added that the Right to Know system is important to enhance transparency of government. He reported that he has learned that it involves more than just pulling a file and the cost of the legal fees is very high. Commissioner Mussina further noted that there is information that people don't have the right to know giving some examples and adding that there is a limit. He reported that the waste builds when people don't accept the answer given and continue to ask for the same information by rewording the request. It not only wastes time, but money as well.

4.0 PERSONNEL ACTIONS

- 4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve with corrections. Mr. Sortman 2nd the motion. Approved 3-0

5.0 ACTION ITEMS

- 5.1 Gary Staggert – Vote to approve the Notification of Customer Intent for the PPL application moving forward.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.2 Gary Staggert - Vote to approve the invoice for Cleveland Brothers in the amount of \$32,639.80. (2026 approved budgeted item – Capital Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.3 Nancy Schenck– Vote to approve the Agreement with Dinges, Dinges & Waltz, LLC in the amount of \$45,000.00. (2026 approved budgeted item – General funds)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.4 Nancy Schenck – Vote to approve the Agreement with Central Counties Youth Center. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.5 William Miller – Vote to approve the Amendment to the Grant with the Department of Health.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.6 William Miller– Vote to approve the Letter of Engagement with Baker Tilly for FY ~~2024-2025~~, 2025-2026(2026 approved budgeted item – Grant funds)
Mr. Miller noted that the FY should read 2025-2026.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.7 Leslie Kilpatrick– Vote to approve the Agreement with Magnet Forensics in the amount of \$13,345.00. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.8 Corinna Meixel – Vote to approve the Agreement with Alcohol Monitoring Systems, Inc. DBA Scram Systems. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.9 Shannon Barnes – Vote to approve the Agreement with Robert Meacham. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.10 Shannon Barnes – Vote to approve the Letter of Engagement with McNerney, Page, Vanderlin & Hall. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.0 COMMISSIONER COMMENT

Commissioner Sortman commented on the number of incarcerated people in the state’s prison system which he thought would be higher.

Commissioner Mussina clarified that the PA 250 Concert at Brandon Park is not a substitute for the Fireworks. Planning for this concert began well over a year ago. Commissioner Mussina indicated he did not want any negative connotation attached to the concert due to the Fireworks being cancelled. He expressed that the event will be a great show, showcasing many local musicians.

Commissioner Metzger added that the PA 250 Event is not a substitute for the Fireworks. It was supposed to be in addition to the fireworks. This event will showcase local musicians while celebrating America’s 250th Anniversary.

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

None

YOU TUBE PUBLIC COMMENT

None

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, May 14, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To View This Meeting and For More Detailed Information Click on The Link Below:

<https://www.youtube.com/watch?v=hiBS-mBl5MA>

ATTACHMENT (A)

PERSONNEL ACTIONS:

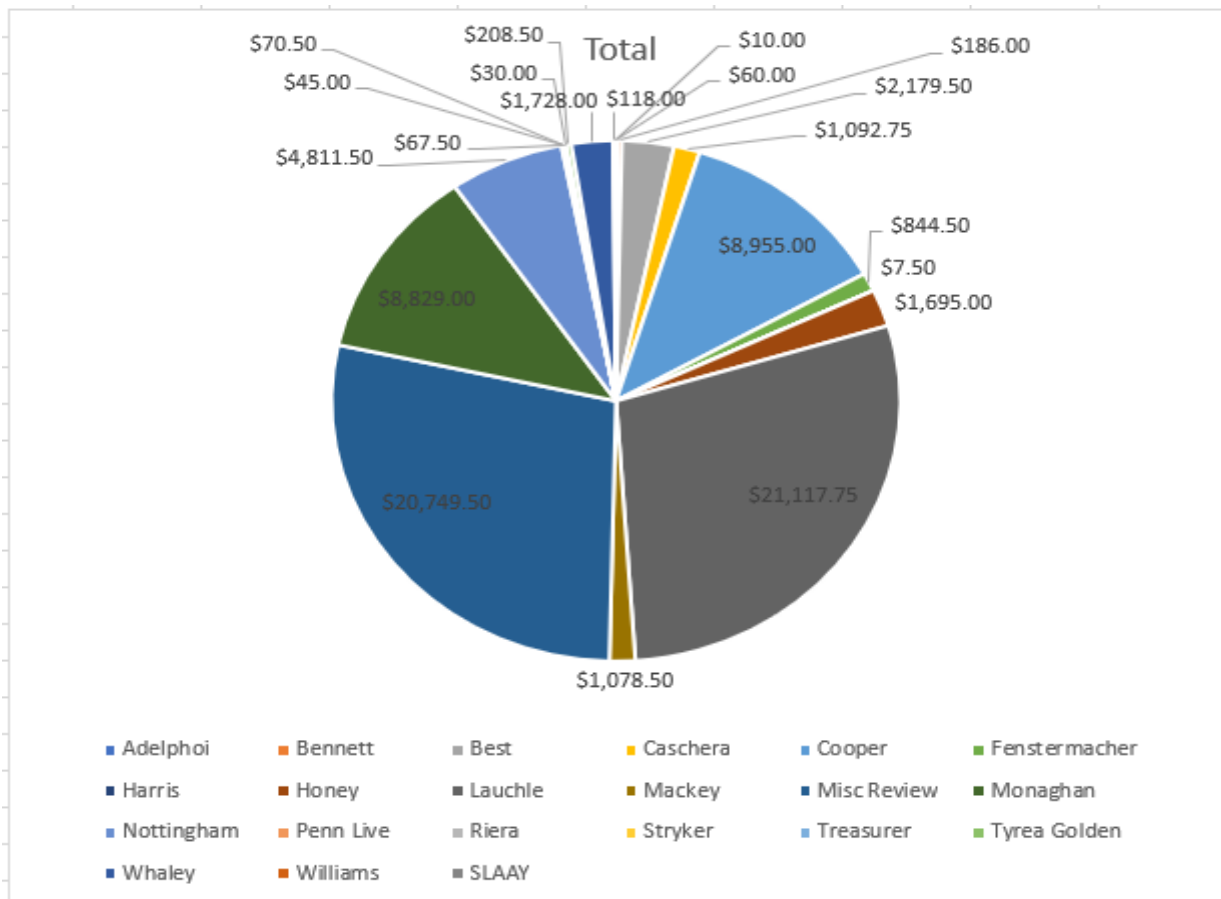
Pre-Release Center – Aleyah Bathurst, Resident Supervisor, Full-Time, Union, ~~\$19.20~~, *20.70 per Hour*, 80 Hours per Pay Period, Effective Date: May 24, 2026.

Prison – Ryan Long, Correctional Officer, Full-Time, Union, ~~\$20.00~~ *21.50 per Hour*, 80 Hours per Pay Period, Anticipated Start Date: May 17, 2026.

Resource Management – Timothy DeHart, Lead Equipment Operator, Full-Time, PG7, \$23.453095 per Hour, 80 Hours per Pay Period, Effective Date: May 10, 2026.

ATTACHMENT (B)

| Category | Total |
|---------------|---------------------|
| Adelphoi | \$ 60.00 |
| Bennett | \$ 186.00 |
| Best | \$ 2,179.50 |
| Caschera | \$ 1,092.75 |
| Cooper | \$ 8,955.00 |
| Fenstermacher | \$ 844.50 |
| Harris | \$ 7.50 |
| Honey | \$ 1,695.00 |
| Lauchle | \$21,117.75 |
| Mackey | \$ 1,078.50 |
| Misc Review | \$20,749.50 |
| Monaghan | \$ 8,829.00 |
| Nottingham | \$ 4,811.50 |
| Penn Live | \$ 67.50 |
| Riera | \$ 45.00 |
| Stryker | \$ 70.50 |
| Treasurer | \$ 30.00 |
| Tyrea Golden | \$ 208.50 |
| Whaley | \$ 1,728.00 |
| Williams | \$ 118.00 |
| SLAAY | \$ 10.00 |
| TOTAL | \$ 73,884.00 |





NATIONAL Correctional Officer WEEK



Thank you for all you do!

WHEREAS, Pennsylvania's correctional system, originating under the leadership of William Penn in 1682, was the first to suggest changes in punishments for crimes, which continued to evolve from the establishment of Philadelphia's Walnut Street Jail in 1773 and the Eastern Penitentiary in 1829; and

WHEREAS, the "Pennsylvania System," as it became known, was the leading influence in the development of penology throughout the 19th century and the forerunner of modern corrections; and

WHEREAS, today, Pennsylvania faces continued difficult challenges in corrections; with twenty-two state correctional institutions, one training academy, two central office buildings, seven community corrections centers, twenty-two contract facilities, the Commonwealth's state-level correctional facilities house over 38,000 incarcerated people, the Parole Field Service supervises approximately 29,000 reentrants, and the Bureau of Community Corrections provides treatment and programming for approximately 2,680 reentrants; and

WHEREAS, Pennsylvania's correctional services also extend to the county level with sixty-three institutions housing nearly 22,640 incarcerated people and the federal level with ten facilities housing nearly 9,000 incarcerated people; and

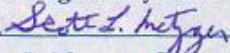
WHEREAS, the secure and safe operation and management of these facilities rests in the hands of approximately 30,000 trained, skilled, and dedicated professionals from corrections officers to treatment specialists to parole agents to reentry specialists, and many more workers in various areas, these workers are committed to a common goal: the effective and humane operation of our Commonwealth's correctional facilities.

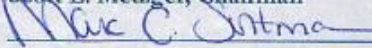
NOW, THEREFORE, BE IT RESOLVED that we, the Commissioners of Lycoming County, proudly proclaim the week of May 3rd through May 9th, 2026 as


CORRECTIONS EMPLOYEES WEEK,

and urge all citizens to support the efforts of correction employees and recognize the vital role these dedicated professionals play in ensuring the effective operation of our correctional system in the interest of public safety.

Lycoming County Commissioners


Scott L. Metzger, Chairman


Marc C. Sortman, Vice Chairman


Mark Mussina, Secretary



Brad Shoemaker, Warden – Comments

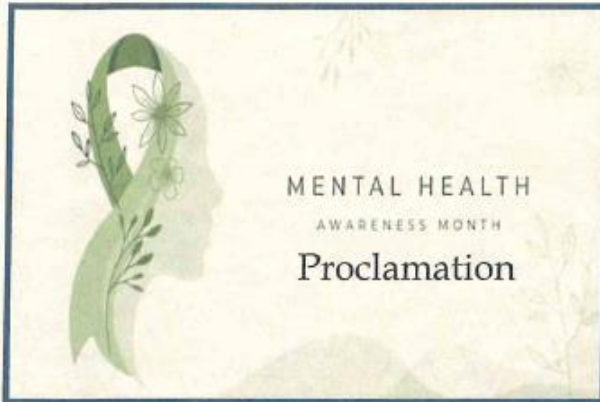
It is my honor to accept this proclamation on behalf of the correctional employees of Lycoming County. During Corrections Employee Week, we recognize this group of professionals whose work goes unseen, but is essential to the safety of our community.

Each day, they work in challenging environments that demand not only strength and attentiveness, but also professionalism, patience and sound judgment. Their goal is to maintain order and security while treating those in custody with fairness and respect. Maintaining that balance is not easy and should not go unnoticed. These men and women uphold the integrity of our justice system and contribute to a safer facility and safer community.

I would like to acknowledge the Correctional Officers, Resident Supervisors, Prison and Pre-Release Supervisors, Treatment Staff, Medical and Food Service Staff, Work Crew Foremen, Clerical and Administrative staff and our many volunteers and professional partners for their excellence. I thank you for your dedication, resilience and commitment to doing a difficult job with honor. Your service matters and it makes a difference.

I would also like to thank the Lycoming County Prison Board, the Lycoming County Board of Commissioners, the Lycoming County Courts, the Lycoming County Sheriff's Office, and all other County Departments along with our outside agency partners for their cooperation and support of the Lycoming County Prison.

In recognition of the staff and to say thank you for their efforts, a special meal was served Tuesday at the Prison and will be served Thursday at the Pre-Release Center.



WHEREAS, Mental health includes our emotional psychological, and social well-being. It affects, how we think, feel, and act; and affects how we handle stress, relate to others, and make choices; and

WHEREAS, The Centers for Disease Control (CDC) and National Institute of Mental Health (NIMH) among other organizations report that fifty percent (50%) of all lifetime Mental Health disorders commonly begin at the age of 14 in adolescence and seventy five percent (75%) by the age of 24. Suicide is the 2nd leading cause of death among people aged 10-14 and the 3rd leading cause of death among those aged 15-24 in the U.S; and

WHEREAS, A lack of mental health awareness leads to devastating impacts on the wellbeing of individuals and communities. Suicide is the 12th leading cause of death overall in the U.S.; and 46% of people who die by suicide had a diagnosed mental health condition; and

WHEREAS, Mental Illness, unlike physical illness, cannot be diagnosed with a blood test. While each mental illness condition has a unique set of symptoms, those symptoms often overlap between different conditions which makes exact diagnosing difficult and often an individual suffering with a mental illness is not aware they are ill. Treatment for mental illness is voluntary and takes time and persistence to see results; and

WHEREAS, Early warning signs often emerge at the onset or worsening of mental illness symptoms; and these warning signs include thoughts, feelings, or behaviors that significantly impair day-to-day functioning (i.e., feeling excessively sad or low); and early identification and treatment can make a profound difference in the successful management of mental illness and recovery; and

WHEREAS, People with mental illness are overrepresented in our nation's jails and prisons. About 2 in 5 people who are incarcerated have a history of mental illness; and seventy percent (70%) of youth in the juvenile justice system have a diagnosable mental health condition. Approximately 3 in 5 people with a history of mental illness do not receive mental health treatment while incarcerated in state and federal prisons; and


WHEREAS, Individuals in rural communities often face unique challenges when receiving and managing their mental health care. Rural Americans may travel two times as far to receive treatment; and rural individuals are two times more likely to have limited access to broadband internet limiting access to virtual care. They are more likely to reside in a Mental Health Professional shortage area, where there are too few providers to meet mental health demands; and

WHEREAS, Greater public awareness, education, and civic activities in our communities, can address the challenges facing people with mental illness; and can support, empower and assist in improving the lives of individuals, family, and communities affected by mental illness.

NOW, THEREFORE, BE IT RESOLVED that the Lycoming County Commissioners do hereby proclaim May 7th, 2026 as MENTAL HEALTH AWARENESS MONTH

throughout Lycoming County to increase public understanding of the importance of mental health and promote the identification and treatment of mental illness.

Lycoming County Commissioners



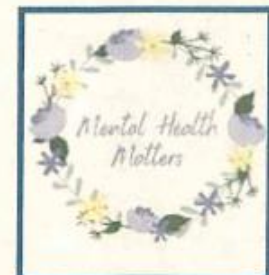
Scott L. Metzger, Chairman



Marc C. Sortman, Vice Chairman



Mark Mussina, Secretary



Tim Mahoney, Comments

Good Morning, Commissioners,

On behalf of the Board of Directors of NAMI North Central Pa., I would like to thank the Lycoming County Commissioners for proclaiming May as Mental Health Awareness Month. But we can use this day and time to emphasize that every month, week and day is an opportunity to focus on our mental health.

With your support, we at NAMI can continue to provide advocacy, education, resources, and peer support for those who are impacted by mental health. By reducing the stigma, we remove the isolation for those who struggle and create a community of help, awareness, acceptance, and support.

Through our support groups, seasonal themed outreach (Beat the Winter Blues event) , a national speaker who on March 24th met with high school juniors and seniors and then before a Community Arts Center audience of more than 300 encouraged hope and positive messaging and, just on April 18th over 175 caring individuals gathered to express hope and support to their friends, families and others in need for our 10th annual Suicide Prevention Walk. ALL of these community events had local businesses who supported the goal of bringing people together and emphasize that “They are not alone.”

In addition, there is a mindset among us living in rural areas that we take pride in being strong, self-reliant, independent- which makes it harder for us to ask for help. Fear of judgement from others prevents us from reaching out for help. Our mission is simple. We can help consistently by offering different situations and gatherings to allow all affected to be with others and begin to gain confidence and support.

We shall normalize conversations about mental illnesses as you would other diseases. Each citizen should know that the power of their caring and asking others how they are doing will open the door to getting help.

- Many have a loved one who is struggling. This struggle should not be a single effort but offers the greatness of hope that is offered and shared.
- Ask those who are struggling, **how can I help?** They may not even know what they need, this County has an abundance of caring organizations to help its fellow citizens. The 211-referral system is a great resource.
- Encourage them to have the courage to reach out, stay the course, and persevere and remind them they can help others with their own story.

At NAMI, we have built a helping network since 2016 and we will continue to raise awareness.

- Providing support groups for survivors of suicide, peer support groups, and mental health professional support groups.

- Our quarterly Suicide Prevention Committee with local stakeholders is attracting local helping organizations to be at the table of hope.
- We are active in the community providing resources and education. If there is a health fair scheduled, we set up a table and greet the community. We welcome opportunities to meet the public with presentations and training. We have committed to making an impact on individuals and the community.
- CALL ON US, collaborate with us, or join us to volunteer

We applaud the County Commissioner's efforts through the Joinder for supporting programs for mental health.

These local efforts are building a more productive, confident, viable community. This collaboration with the Lycoming County Commissioners and their awareness only strengthens the programs we can provide, and we appreciate your ongoing support and commitment.

BE WELL,

Timothy Mahoney, Board member and Treasurer

NAMI of North Central Pa